



Shropshire Council  
Legal and Democratic Services  
Shirehall  
Abbey Foregate  
Shrewsbury  
SY2 6ND

Friday, 6 September 2019

**Committee:  
Communities Overview Committee**

**Date: Monday, 16 September 2019**

**Time: 2.00 pm**

**Venue: Shrewsbury Room, Shirehall, Abbey Foregate, Shrewsbury, Shropshire, SY2 6ND**

You are requested to attend the above meeting.  
The Agenda is attached

Claire Porter  
Head of Legal and Democratic Services (Monitoring Officer)

**Members of Communities Overview Committee**

Cecilia Motley (Chairman)

Roger Hughes

Nick Hignett (Vice Chairman)

Vivienne Parry

Clare Aspinall

Keith Roberts

Ted Clarke

Leslie Winwood

Nigel Hartin

Tina Woodward

Your Committee Officer is:

**Julie Fildes** Committee Officer

Tel: 01743 257723

Email: [julie.fildes@shropshire.gov.uk](mailto:julie.fildes@shropshire.gov.uk)

# AGENDA

**1 Apologies for absence and substitutions**

**2 Disclosable Pecuniary Interests**

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.

**3 Minutes of the meeting held on 10th June 2019 (Pages 1 - 2)**

To consider the Minutes of the Communities Overview Committee meeting held on 10<sup>th</sup> June 2019.

**4 Public Question Time**

To receive any public questions or petitions from the public, notice of which has been given in accordance with Procedure Rule 14. The deadline for this meeting is 2.00pm on Thursday 12<sup>th</sup> September 2019.

**5 Member Question Time**

To receive any questions of which members of the Council have given notice. Deadline for notification for this meeting is 2.00pm on Wednesday 11<sup>th</sup> September 2019.

**6 Public Rights of Way**

To receive a presentation on the service's future obligations to effectively maintain public rights of way. [Report to follow]

**7 Empty Homes**

To receive a presentation and report on work being undertaken to minimise the number of empty homes in Shropshire. [Report to follow]

**8 Work Programme (Pages 3 - 20)**

To consider the Committee's work programme 2019/20. [Report attached]

**9 Date/Time of next meeting**

The Committee is next scheduled to meet on 25<sup>th</sup> November 2019 at 2.00pm.

**This page is intentionally left blank**



Communities  
Overview Committee

10 June 2019

10.00 am

Item

Public

## **MINUTES OF THE COMMUNITIES OVERVIEW COMMITTEE MEETING HELD ON 10 JUNE 2019 10.02 - 10.36 AM**

**Responsible Officer:** Amanda Holyoak  
Email: amanda.holyoak@shropshire.gov.uk Tel: 01743 257714

### **Present**

Councillor Cecilia Motley (Chairman)  
Councillors Nick Hignett (Vice Chairman), Ted Clarke, Rob Gittins, Vivienne Parry,  
Keith Roberts and Leslie Winwood

### **1 Election of Chairman**

Councillor Cecilia Motley was elected Chairman.

### **2 Apologies for Absence and Substitutions**

Apologies were received from Councillors Nigel Hartin, Roger Hughes and Tina Woodward.

Councillor Jonny Keeley substituted for Councillor Hartin and Councillor Christian Lea substituted for Councillor Woodward.

### **3 Appointment of Vice Chairman**

Councillor Nick Hignett was appointed Vice Chairman.

### **4 Disclosable Pecuniary Interests**

None were declared.

### **5 Minutes of the last meetings**

The minutes of the meetings held on 4 February 2019 and 18 March 2019 were confirmed as a correct record, subject to the correction of the work 'county' to 'country' in the second paragraph of section 48 of the March minutes.

The Overview and Scrutiny Officer reported that a detailed report on the Community Overview Committee's concerns regarding Rights of Way was being prepared for the

Committee’s consideration at its next meeting, with a view to the Chairman presenting this at Cabinet.

The Chairman reported that she and the Overview and Scrutiny Officer would be clarifying which areas relating to Public and Community Transport came within the remit of the Committee, to ensure that all scrutiny activity was undertaken in a coherent and structured way.

**6 Public Question Time**

There were no public questions.

**7 Member Question Time**

There were no Member questions.

**8 Communities Overview Committee - Work Programme 2019 - 2020**

The Overview and Scrutiny Officer provided an update on existing work programme topics:

- 22 July 2019 - Further work on Public Rights of Way
- 16 Sept 2019 – Digital Transformation Programme (from a Customer perspective)
- 16 Sept 2019 – Food Poverty

Much of the Committee’s work was currently being undertaken through Task and Finish Groups.

The Chairman referred to the need for the Committee’s input on Engaging Diverse Communities and the development of the Council’s Rural Strategy. The Chair reported that she was about to meet with the Director of Place to discuss development of the Rural Strategy and she envisaged this as a significant piece of work for the Committee.

Signed ..... (Chairman)

Date:



<u>Committee</u>	<u>Item</u>
Communities Overview Committee	
16 <sup>th</sup> September 2019	<u>Public</u>

## Overview and Scrutiny Work Programme 2019 – 2020

### Responsible officer

Tom Dodds, Statutory Scrutiny Officer

[tom.dodds@shropshire.gov.uk](mailto:tom.dodds@shropshire.gov.uk)

[01743 258518](tel:01743258518)

### 1.0 Summary

1.1 This paper presents Overview and Scrutiny's proposed work programme for the year ahead. The committees have based their programmes on topics from Shropshire Council's Strategic Action Plan. Committees will also

- scrutinise thematic priorities
- respond to emerging issues and
- follow up on previous work.

### 2.0 Recommendations

2.1 Committee members to:

- confirm the proposed work programme attached as **appendix 1**.
- suggest changes to the committee work programme and
- recommend other topics to consider

### 3.0 Background

3.1 Overview and Scrutiny's committees base this work programme on topics from Shropshire Council's Strategic Action Plan. They also

- scrutinise thematic priorities
- respond to emerging issues
- follow up on previous work
- carry out cross-committee work through task and finish groups.

3.2 The current work programme is attached as **appendix 1**.

#### 4.0 Next steps

- 4.1 Overview and scrutiny updates this report on an ongoing basis and presents it to each overview and scrutiny committee. This will allow members the opportunity to contribute to its development at each committee meeting.

<b>List of Background Papers (This MUST be completed for all reports, but does not include items containing exempt or confidential information)</b>
None
<b>Cabinet Member (Portfolio Holder)</b>
All
<b>Local Member</b>
All
<b>Appendices</b>
Overview and scrutiny work programme
Overview and scrutiny task and finish groups

**Appendix 1**  
**Overview and Scrutiny work programme 2019 to 2020**

**Performance Management Scrutiny Committee**

<b>Topic</b>	<b>Intended outcomes or objectives</b>	<b>What output is required?</b>	<b>Who needs to be heard from?</b>	<b>Expected impact or added value</b>	<b>Work date</b>
Corporate Peer Challenge Report and Action Plan	<ul style="list-style-type: none"> <li>Identify the priorities for action emerging from the recent corporate peer challenge.</li> <li>Scrutinise the council's progress in implementing the report action plan.</li> </ul>	corporate peer challenge report and action plan and progress report	Chief Executive	Shropshire Council is making good progress in implementing the peer challenge action plan.	TBA
Corporate Peer Challenge Report and Action Plan – exception report	<ul style="list-style-type: none"> <li>Scrutinise progress against the action plan.</li> <li>Identify areas for development and make recommendations for improvement.</li> </ul>	action plan update report	Chief Executive	Assurance that the council is making progress in developing its action plan.	TBA

## Communities Overview Committee

Topic	Intended outcomes or objectives	What output is required?	Who needs to be heard from?	Expected impact or added value	Work date
Public rights of way	<ul style="list-style-type: none"> <li>Analyse the service's future maintenance obligations</li> <li>Scrutinise the service's proposals for future income generation.</li> </ul>	<p>presentation to committee</p> <p>Great Outdoors Strategy</p>	Shropshire Great Outdoors team	Service is adequately supported so that it is effective in maintaining public rights of way.	16 Sep 2019
Empty Homes	<ul style="list-style-type: none"> <li>Further scrutinise work to minimise the number of empty homes in Shropshire.</li> </ul>	Presentation and overview report	Portfolio Holder for regulatory services	Provide assurance that the council minimises the number of empty homes in Shropshire, and mitigates the impact of any homes that remain empty.	16 Sep 2019
Community Transport	<ul style="list-style-type: none"> <li>To receive the final report of the community transport task and finish group</li> </ul>	Report	Group chair	Community transport is well-funded, and meets the needs of people in Shropshire.	25 Nov 2019
Engaging Diverse Communities	<ul style="list-style-type: none"> <li>To research and evaluate different models of engaging communities</li> <li>To seek feedback from communities, Voluntary Community and Social Enterprises and Town and Parish Councils on their views of effective engagement that reaches all areas of</li> </ul>		Director of Place		25 Nov 2019

## Communities Overview Committee

Topic	Intended outcomes or objectives	What output is required?	Who needs to be heard from?	Expected impact or added value	Work date
	<p>communities</p> <ul style="list-style-type: none"> <li>• To identify where Shropshire Council reaches into households e.g. Council Tax emails or paper bills, and what opportunities exist to share messages or signpost to messages</li> <li>• To learn from other similar councils and from neighbouring councils in Wales about their approaches to engaging communities and their learning</li> <li>• To identify a preferred model for Shropshire Council</li> <li>• To recommend a framework for engaging communities based on evidence of what works and is best for Shropshire.</li> </ul>				

## Communities Overview Committee

Topic	Intended outcomes or objectives	What output is required?	Who needs to be heard from?	Expected impact or added value	Work date
Food poverty	<ul style="list-style-type: none"> <li>To receive a briefing on the nature of food poverty in Shropshire.</li> <li>To understand the dimensions of food poverty, including the cost of food and access to fresh food.</li> <li>To scrutinise how the council works with its partners to tackle food poverty.</li> </ul>	Committee overview report	Director of Place	Shropshire Council is better placed to work with partners to tackle food poverty.	25 Nov 2019
Homepoint		overview report  presentation	Director, Adult Services		January 2019

Page 8

Future topics for consideration:

- Rural strategy

## Health and Social Care Scrutiny Committee

Topic	Intended outcomes or objectives	What output is required?	Who needs to be heard from?	Expected impact or added value	Work date
Review of 111 commissioning	<ul style="list-style-type: none"> <li>Scrutinise progress in delivering the new arrangements for 111 services in Shropshire.</li> <li>Understand how cross-border arrangements are working.</li> </ul>	<p>committee overview report</p> <p>presentation to committee</p>	Shropshire Clinical Commissioning Group	Provide assurance that new arrangements are working well.	September 2019
Delivering Public Health Outcomes	<ul style="list-style-type: none"> <li>To understand how the Public Health outcomes are being delivered</li> </ul>	<p>committee overview report</p> <p>presentation to committee</p>	Director of Public Health		September 2019
Better Care and Improved Better Care funds	<ul style="list-style-type: none"> <li>Consider the Improved Better Care Fund and its implications for Shropshire people.</li> <li>Understand the outcomes of the fund and whether these have been achieved.</li> </ul>	<p>committee overview report</p> <p>presentation to committee</p>	Director, Adult Services	Ensure good outcomes of the funds.	POSTPONED until ongoing funding situation is confirmed.
Mental Health	Understand the level of funding and the services that are commissioned in Shropshire and for Shropshire people, and the plans for the future.				

## Health and Social Care Scrutiny Committee

Topic	Intended outcomes or objectives	What output is required?	Who needs to be heard from?	Expected impact or added value	Work date
Keeping Adults Safe in Shropshire Board Report	To receive the report and identify any topics for further consideration. To meet jointly with People Overview				November 2020

### Potential future topics

- ASC Market Stewardship – Residential, Nursing and EMI
- Homelessness
- Community Catalysts including TRIBE – Micro commissioning
- Recommissioning of Equipment Services – involvement in the developing contract following commissioning
- Shropshire’s STP

### Joint HOSC topics

- Be 4 U (CAMHS) - Strategic Leadership
- Future Fit monitoring progress and impact
- Midwife Led Unit Review – including on the ground delivery in communities
- Cardiology
- Boarding at SaTH
- STP – scope, delivery plans and what will be transformed - have a specific single topic meeting on Care Closer to Home with STP leadership group – real planning (what will be different in the future)
- Update on Future Community Learning Disabilities Health Facilities
- Chronic Pain Services – Areas of frailty in the system – Chronic Pain Services, Primary Care Provision
- CCG Merger

## People Overview Committee

Topic	Intended outcomes or objectives	What output is required?	Who needs to be heard from?	Expected impact or added value	Work date
Exploitation	<ul style="list-style-type: none"> <li>Understand the nature of exploitation and its prevalence in Shrewsbury.</li> <li>Understand how the police and local authority work together to tackle child criminal exploitation.</li> </ul>	<p>overview report</p> <p>presentation</p>	<p>Director, Adult Services</p> <p>Director, Adult Services</p> <p>Chair of Safeguarding Partnership</p>	Children and vulnerable adults are protected from criminal exploitation.	TBA
Children's scrutiny	<ul style="list-style-type: none"> <li>For members of Severndale Children's Council to ask questions of scrutiny members</li> </ul>	Presentation	<p>Director of Children's Services</p> <p>Portfolio Holder, Children and Young People</p>	Severndale Children's Council understand Shropshire Council governance better.	9 Oct 2019

## People Overview Committee

Topic	Intended outcomes or objectives	What output is required?	Who needs to be heard from?	Expected impact or added value	Work date
Children's services performance dashboard	<ul style="list-style-type: none"> <li>Scrutinise safeguarding and early help performance.</li> <li>Identify any specific patterns or changes that need to be looked at in detail.</li> </ul>	overview report presentation	Director, Children's Services	Ensure that Shropshire Council is targeting support where needed to improve safeguarding.	9 Oct 2019
Residential care for looked after children	<ul style="list-style-type: none"> <li>To receive a verbal update on the local authority's development of its residential care for its looked after children.</li> </ul>	overview report presentation	Fostering and adoption manager		9 Oct 2019
SEND inspection preparation	<ul style="list-style-type: none"> <li>Scrutinise preparations for future inspection of services for SEND children.</li> </ul>	Background report and presentation	Director, Children's Services	Ensure that the council has made good preparations for any future service inspection.	20 Nov 2019

Page 12

Future topics for consideration include:

- Drug and alcohol services for young people: To scrutinise the provision of drug and alcohol support services for young people.
- Short breaks for respite care
- Post-16 transport assistance

## Place Overview Committee

Topic	Intended outcomes or objectives	What output is required?	Who needs to be heard from?	Expected impact or added value	Work date
Local Plan	<ul style="list-style-type: none"> <li>Consider how the committee may scrutinise the draft Local Plan</li> </ul>	Verbal discussion	Planning Policy and Strategy Manager	The committee considers the Local Plan in a way that adds value to its production.	5 Sep 2019
Highways winter service plan	<ul style="list-style-type: none"> <li>Understand the lesson learned from the previous winter maintenance plan.</li> <li>Scrutinise planning for the winter period 2019-2020.</li> </ul>	overview report presentation	Highways, Transport and Environment Commissioning Manager	Contribute to development of a winter service plan that ensure safe highways and protects vulnerable people.	5 Sep 2019
Signs, banners, A boards and street furniture task and finish group	<ul style="list-style-type: none"> <li>Agree terms of reference for a signs, banners and A boards task and finish group.</li> <li>Scrutinise current policy with regard to pavement permits</li> </ul>	overview report presentation	Highways, Transport and Environment Commissioning Manager	Ensure vibrant high streets and town centres that meet the needs of people in Shropshire.	5 Sep 2019
Pavement Permit Charges	<ul style="list-style-type: none"> <li>Scrutinise proposals to revise charges for pavement permits</li> </ul>	Overview report	Trading Standards and Licensing Operations Manager	Charges strike a fair balance between the interests of businesses, the council and Shropshire people.	5 Sep 2019

## Place Overview Committee

WSP and Kier annual reports	<ul style="list-style-type: none"> <li>Scrutinise performance of our highways delivery partnerships</li> </ul>	Annual report	Highways, Transport and Environment Commissioning Manager		7 Nov 2019
Marches Local Enterprise Partnership Annual Report	<ul style="list-style-type: none"> <li>To discuss and agree on topics within the annual that the committee may wish to scrutinise in greater detail.</li> </ul>	Overview report	Head of Economic Growth		7 Nov 2019
North West Relief Road	<ul style="list-style-type: none"> <li>Scrutinise the full business case for the proposed relief road</li> </ul>	Overview report	Highways, Transport and Environment Commissioning Manager	Shropshire Council's full business case for the relief road is fit for purpose.	2020, date TBC
Local Transport Plan	<ul style="list-style-type: none"> <li>Consider the development of the new Local Transport Plan and how it relates to the delivery of the council's priorities.</li> </ul>	overview report presentation	Head of Commissioning	<p>Contribute to development of Local Transport Plan.</p> <p>Provide assurance that the plan contributes to housing and economic growth plans</p>	TBC

## Place Overview Committee

Topics for consideration include:

- Rural exception site grants
- Local housing company
- Communicating Highways works and repairs

**Appendix 2**  
**Current and proposed task and finish groups**

Title	Objectives	Next reporting
Financial Strategy and Innovation and Income Generation	<ul style="list-style-type: none"> <li>• To understand the process and activity stages for developing the Financial Strategy 2018/19 to 2022/23 and how these translate into the Council's annual budgets</li> <li>• To consider and scrutinise the proposals and emerging plans for the whole Financial Strategy and 2019/20 budget, including how they align to the four pillars. This will be through their development and their implementation, in particular for innovation and raising income.</li> <li>• To consider the alignment of the Financial Strategy and the new Corporate Plan being developed autumn 2018.</li> <li>• To consider the recommendations and areas for action identified in the Corporate Peer Challenge report relating to the Financial Strategy, and how they are being addressed.</li> <li>• To consider the direct and indirect impacts, including risks, of 2019/20 Budget proposals on current services and customers.</li> <li>• To complete specific pieces of work to identify and work up alternatives to emerging plans, including the feasibility of any alternative proposals</li> <li>• Make evidence based recommendations in relation to plans and approaches for innovation and income generation, and alternative proposals for future budget setting.</li> </ul>	Performance Management Scrutiny Committee

Title	Objectives	Next reporting
Road casualty reduction	<ul style="list-style-type: none"> <li>• Understand the nature of all road traffic collisions in Shropshire</li> <li>• Understand the impact of road traffic collisions</li> <li>• Understand feelings of safety when walking and cycling</li> <li>• Scrutinise how West Mercia Police and Shropshire Council work together to reduce road traffic collisions</li> <li>• Scrutinise different ways to reduce road traffic collisions, including</li> </ul>	Place Overview Committee TBA
Community Transport	<ul style="list-style-type: none"> <li>• To understand how community transport operates in Shropshire, and the demand for community transport services.</li> <li>• Identify how the community transport groups, the council, and other partners can work together to provide community transport to people in Shropshire who do not have access to public or private transport.</li> </ul>	Communities Overview Committee September 2019
Engaging Diverse Communities	<ul style="list-style-type: none"> <li>• To review and propose the scope of Place Plans including their geography and subject areas</li> <li>• To propose options to ensure Place Plans are developed from the bottom-up</li> <li>• To understand how rural enterprise features in our procurement / commissioning processes.</li> <li>• To proposed opportunities to engage with Strategic Levels within the Council and partners in Place Planning</li> <li>• To engage with Town and Parish Councils on options to reset their relationship with Shropshire Council</li> <li>• To identify appropriate and effective mechanisms to communicate with and engage with diverse communities that can be used to inform co-design and collaboration on a range of matters</li> <li>• Make evidence based recommendations</li> </ul>	Communities Overview Committee TBA

Title	Objectives	Next reporting
Brexit	<ul style="list-style-type: none"> <li>• To consider the information brought together to develop a view for Shropshire of the possible implications of Brexit for the Shropshire economy and the achievement of the Economic Growth Strategy.</li> <li>• To identify, with the relevant officers, the key evidence and related requirements of what Shropshire would require from a future UK funding approach.</li> <li>• To make evidence based recommendations to Cabinet.</li> </ul>	Performance Management Scrutiny Committee TBA
Section 106 and Community Infrastructure Levy	<ul style="list-style-type: none"> <li>• To understand how Shropshire Council currently uses Section 106, CIL and NHB and the impact that this has had</li> <li>• To understand how Section 106, CIL and NHB could be used in Shropshire to enable or encourage projects or initiatives for economic growth and prosperity</li> <li>• To learn from other places how they have used Section 106, CIL and NHB to enable or encourage projects or initiatives for economic growth and prosperity</li> <li>• To make evidence based recommendations on how Section 106, CIL and NHB could be used in Shropshire to enable or encourage projects or initiatives for economic growth and prosperity</li> </ul>	Performance Management Scrutiny TBA
Climate Change	<ul style="list-style-type: none"> <li>• To review Shropshire Council's existing work to reduce its CO<sup>2</sup>e output.</li> <li>• To scrutinise existing council policy and practice and recommend policy changes that would support further carbon reduction.</li> <li>• To identify and evaluate opportunities to reduce spending and generate income by adopting low-carbon technology and practices.</li> </ul>	Place Overview Committee January 2020

Title	Objectives	Next reporting
Youth work	<ul style="list-style-type: none"> <li>• To understand different models of providing Youth Services in a place like Shropshire.</li> <li>• To review information and evidence of need and demand for youth work in Shropshire.</li> <li>• To engage with Town and Parish Councils and explore their thoughts on their role in youth work.</li> <li>• To identify opportunities to lever in additional resources to deliver youth work</li> <li>• To identify how the impact of youth work should be measured and reported</li> <li>• To make evidence based recommendations on the options for youth work in Shropshire.</li> </ul>	Communities Overview Committee September 2019
Dog fouling and dangerous dogs	<ul style="list-style-type: none"> <li>• To scrutinise how the local authority tackles               <ul style="list-style-type: none"> <li>○ dog fouling</li> <li>○ dog attacks</li> <li>○ stray dogs</li> </ul> </li> <li>• licenced dog breeding</li> </ul>	Performance Management Scrutiny Committee  TBC

**This page is intentionally left blank**